



Mercymount Country Day School

Sponsored by the Sisters of Mercy – Northeast Community

35 Wrentham Road • Cumberland, RI 02864

Phone: 401-333-5919 • Fax: 401-333-5150

September 6, 2016

Schools and Libraries Program Correspondence Unit

Attn: Letter of Appeal

30 Lanidex Plaza West, PO Box 685

Parsippany, NJ 07054-0685

Appeals@sluniversalservice.org

To Whom It May Concern:

I am filing a request for a waiver regarding the decision to reject the Form 471 for Mercymount Country Day School.

Mercymount Country Day School (BEN 2876)

Contact: Lisa Lydon, Director of Advancement, llydon@mercymount.org

35 Wrentham Road, Cumberland, RI 02864 401-333-5919 x14

Included documentation: SEE PDF Mercymount Waiver Documentation

On the original Form 471 161004082, I mistakenly selected Category 2 service as the item for which we were requesting funding. Our contract is for Category 1 services (internet access). Thus I received notification from Gifty Mathew on 7/ /16 that there was a problem with the services/contract on Form 471. After speaking and emailing with Ms. Mathew and emailing EPC, I determined that I needed to cancel the original 471 and submit a new 471. Although the new 471 is outside the application filing window, the online form that I responded to included this language:

Once you provide the new FCC Form 471 Application Number, we intend to review the new application as if it was received within the FY2016 FCC Form 471 filing window. (Please ignore the FCC Form 471 Postmarked Outside of Window letter you may receive for the new Application.) Also, FRN 1699036028 will be denied since the products and services listed above are being moved to a new application.

Also because the online application process was new to applicants this year, I am asking for this waiver to be approved. Please see the following documentation at

<http://usac.org/sl/applicants/step01/clerical-errors.aspx>

Ministerial & Clerical Errors

Ministerial and clerical (M&C) errors are defined as data entry errors or mistakes applicants made on the FCC Form 470 or FCC Form 471. Such errors include only the kinds of errors that a typist might make when entering data from one list to another, such as mistyping a number, using the wrong name or phone number, failing to enter an item from the source list onto the application, or making an arithmetic error. USAC can process requests to correct M&C errors until the time that a Funding Commitment Decision Letter (FCDL) is issued.]

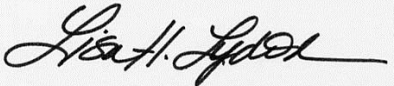
As such, based upon the mistake that I made, I then continued answering the questions that populated the online application (realizing that I had not answered those in the past, but believing that new information was being required in this new online process).

I am requesting that the new Form 471 be reviewed and approved as though it were submitted within the application filing window. Due to the language submitted above, the recommendations from the USAC and the fact that we have not had repeated problems in the past, I ask that this waiver be approved.

Please contact me if you need additional information.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa H. Lydon", is centered within a light gray rectangular box.

Lisa H. Lydon

Director of Advancement